### Learning Design Consultant/Assessment Specialist

The Learning Design Consultant/Assessment Specialist position is responsible for collaborating with academic programs to plan, design and implement effective and sustainable assessment of student learning for ongoing improvement. The duties of this position include consulting with faculty, administration, and staff to plan, conduct, and use assessment, and build capacity over time to enhance the diversity of assessment tools and methods. This position requires engaging, interacting, and maintaining productive working relationships with faculty, administration, and staff, on matters central to the operation of the University, such as collaborative learning, teamwork, and student learning.

**Position Purpose**

Consulting with faculty, administration, and staff to plan, conduct, and use assessment, and build capacity over time to enhance the diversity of assessment tools and methods.

**Position Responsibilities**

- Collaborate with faculty and administration to interpret and apply program assessment findings and course evaluation results to improve teaching and learning.
- Develop and conduct workshops to support assessment of teaching and learning or research design and evaluation.
- Provide consultation related to qualitative data. Skills in designing, facilitating, and assessing workshops and trainings for faculty, staff, students, and administrators.
- Work in a collaborative, team-oriented environment.
- Assess faculty and staff on skills and abilities.
- Serve as a resource to faculty on issues of pedagogy, assignment or curriculum design. Ability to frame issues with a focus on student learning.
- Strong interpersonal skills and experience building positive working relationships with faculty and staff. Political sensitivity and tact to work effectively with diverse stakeholders.
- Two years' experience with learning outcomes assessment, including knowledge of a range of quantitative, qualitative, and mixed-methods methodologies. Experience and strategies to engage faculty in planning and conducting useful assessment in local context.
- Experience engaging a wide range of stakeholders in assessment planning and execution.
- Bachelor's degree preferably in educational assessment, program evaluation, or related field; or any equivalent combination of education and experience.
- Master's degree in educational assessment, program evaluation, or curriculum and instruction; or Master's degree with data analysis in social or behavioral science context or related field; or any equivalent combination of education and experience.
- Familiar with current topics, trends, and resources in assessment in higher education. Experience working with academic programs to meet requirements for institutional accreditation, such as the Northwest Commission on Colleges and Universities (WSCUC) or similar accrediting agency.
- Experience teaching in a higher education setting, including assignment design, course design and assessment; or other teaching or research experience in higher education.
- PhD in curriculum and instruction, assessment, program evaluation, educational psychology, social science, or related field.
- Teaching or assessment experience in a science, technology, engineering, or math field.
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- Experience teaching in a higher education setting, including assignment design, course design and assessment; or other teaching or research experience in higher education.

**Essential Work Competencies**

- Self-directed, strong interpersonal skills and experience building positive working relationships with faculty and staff. Political sensitivity and tact to work effectively with diverse stakeholders.
- Experience engaging a wide range of stakeholders in assessment planning and execution.
- Bachelor's degree preferably in educational assessment, program evaluation, or related field; or any equivalent combination of education and experience.
- Master's degree in educational assessment, program evaluation, or curriculum and instruction; or Master's degree with data analysis in social or behavioral science context or related field; or any equivalent combination of education and experience.
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**Performance Expectations**

- Proficiency in standard software applications, including Microsoft Office suite.
- Experience engaging a wide range of stakeholders in assessment planning and execution.
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**Position Disclaimers**

- Any other position disclaimers are applicable as determined by the University's Human Resources Department.