

FAQs for Students

Student Course Evaluations at WSU

Updated 9/13/2017

1. Which classes are using the online student course evaluations in *Blue*?

All course evaluations will be delivered in *Blue*. [Exempt from these course evaluations are: a) courses with five or fewer students; and b) courses of an individual/independent nature, as defined by each college (e.g. independent study courses, practica, research credits).]

2. Does it really matter if I complete these course evaluations?

Yes. Feedback about your learning experience in your classes is vital to your instructors, departments, and the college. Results of course evaluations are used by faculty and departments to make changes in course content, teaching approaches, and other decisions that support student learning. Departments and colleges may include information from course evaluations in other decisions, such as teaching assignments, personnel, and facilities.

3. This semester, when will online course evaluations begin?

Most course evaluations are offered during the last three weeks of the regular 15-week semester, but a few courses have earlier end dates and dates can vary. You will be notified by email from *Blue* when you have a course evaluation to complete or you can check by logging into myWSU and choosing the *Blue* course evaluation dashboard.

4. Where do I go to complete my online course evaluations?

Students may access their online course evaluations in two ways:

- **Email invitations:** You will receive an email invitation from *Blue* with a link to your course evaluation. These invitations are sent to students' WSU email address.
- **myWSU:** You can log into myWSU and choose the *Blue* course evaluation dashboard in the center column. It will list the online course evaluations that are ready for courses you are enrolled in. Note that some course evaluations are available at different times.

5. Can I complete my online course evaluations using a mobile device?

Yes. WSU's online evaluation system works with laptops, smart phones and tablets, as well as desktop computer, and adjusts the display for the device. No app is needed.

6. Are my responses confidential?

Yes. The online system is designed to protect your confidentiality.

- Course evaluation results shared with faculty and departments do not include your name or any other individually-identifiable information. *Your written comments are included exactly as you submitted them.*
- Faculty and chairs are provided with course evaluation results only after grades have been submitted.

7. Will my instructor know if I completed the online course evaluation?

- Results provided to faculty do not include the names of students who completed the evaluation. See question 6 regarding your written comments.
- If your instructor is giving students credit for completing the course evaluations, before grades are due the instructor will receive a list of names of students who submitted the course evaluation. This list does not include any information from the results.

8. If responses are confidential, how am I able to receive email reminders?

The course evaluation software automatically sends reminders to students who have not submitted an evaluation on a pre-defined schedule. These reminders are “personalized” using student names, based on the class list in myWSU. Instructors can see response rates – and encourage students to complete the course evaluation – but instructors do not have access to the actual course evaluation responses.

9. I do not see an online course evaluation link for one of my classes. What should I do?

Online course evaluations may be released at different times, determined by each college. Please check your *Blue* dashboard in myWSU.

Ask a question or report a problem by emailing: esg.blue@wsu.edu, including if you have any questions about the evaluation invitation(s) you have or have not received. ***Please include the number of the course, section, and instructor name for the evaluation you’re trying to do, as well as your campus, to speed up assistance.***

10. I receive an error when I attempt to login to myWSU. What do I do?

Students must use their **WSU-network ID** and **password** to access the course evaluations (the same ones that you use to access myWSU). Make sure you are entering your WSU-network ID and password correctly. **If you continue to receive a message that your credentials are invalid, please contact 335-HELP.**

11. I thought I completed my course evaluations. Why am I still receiving reminders?

Reminders are sent to students with any incomplete evaluations. Login to myWSU and choose the *Blue* dashboard to confirm you have submitted all your evaluations. For example, you may have *begun* and *saved* an evaluation without finishing it. To avoid email reminders - complete your course evaluations.

12. Who should I contact for support?

If you have trouble logging-in to myWSU, contact 335-HELP.

All other questions and problems should be reported by emailing esg.blue@wsu.edu. Please include the number of the course, section, and instructor name for the evaluation you’re trying to do, as well as your campus, to speed up assistance.